

Commonwealth of Virginia  
Department of Professional and Occupational Regulation  
Post Office Box 29570  
Richmond, Virginia 23242-0570  
(804) 367-8526  
[www.dpor.virginia.gov](http://www.dpor.virginia.gov)



Real Estate Board  
**ADD-ON BUSINESS ENTITY LICENSE APPLICATION**  
No Fee Required

1. Name of Business Entity \_\_\_\_\_
2. Trade Name of Business Entity \_\_\_\_\_
3. Business Entity License Number (10 Digits)      0226- \_\_\_\_\_
4. Firm Name \_\_\_\_\_  
Enter the name of firm the applicant is affiliated with.
5. Firm's (10-digit) Virginia Real Estate License Number      0226- \_\_\_\_\_
6. Firm's Street Address (no PO Box) \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_
7. Telephone & Facsimile Numbers      (    )    -      (    )    -  
Telephone      Facsimile
8. Enter the name (first, middle initial, last, and generation), social security number, Virginia Real Estate License Number, and original signatures of each individual who will receive compensation through the business entity named in #1.

Name (Print)	Social Security Number	VA Real Estate License Number	Signature
	- -	0225-	
	- -	0225-	
	- -	0225-	
	- -	0225-	
	- -	0225-	
	- -	0225-	
	- -	0225-	

9. Firm's Principal Broker  
or Supervising Broker \_\_\_\_\_  
First      Middle      Last      Generation (SR, JR, III)
10. Principal Broker's or Supervising Broker's (10-digit) Virginia Real Estate License Number      0225- \_\_\_\_\_

Licensing section use only:	SCC Registration No:	Issue Date:	Active? <input type="checkbox"/> Y <input type="checkbox"/> N
Trade Name Registered: Yes <input type="checkbox"/> No <input type="checkbox"/>	Date:		

By signing this application I/we, the undersigned, certify that the foregoing statements and answers are true, and I/we have not suppressed any information that might affect the Board's decision to approve this application. I also certify that I/we understand, and have complied with, all the laws of Virginia related to real estate licensure under the provisions of Title 54.1, Chapter 21 of the *Code of Virginia* and the *Virginia Real Estate Board Regulations*.

11. Principal Broker's Statement

I, the firm's Principal Broker or Supervising Broker, hereby acknowledge that the licensee named in #8 on this application for a Business Entity License is affiliated with my firm as a real estate agent.

\_\_\_\_\_  
Principal Broker's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervising Broker's Signature

\_\_\_\_\_  
Date

**APPLICATIONS AND SIGNATURES MUST BE ORIGINAL. FAXES AND COPIES WILL NOT BE ACCEPTED.**

\* State law requires every applicant for a license, certificate, registration or other authorization to engage in a business, trade, profession or occupation issued by the Commonwealth to provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.